

Cook Inlet Harbor Safety Committee Managing Board Meeting Meeting Summary

August 21, 2019

10:30AM

Teleconference

Attendees:

Board:

Senator Peter Micciche – President
Mike Munger – Secretary/Treasurer
Captain Mark Nielsen – Member
Stephen Ribuffo – HSC Chair
Captain Ron Ward – Vice President

Ex Officio:

Lisa Krebs-Barsis, Alaska Department of Environmental Conservation
CDR Justin Jacobs, U.S. Coast Guard, Sector Anchorage
LT Mateusz Lemanski, U.S. Coast Guard, Sector Anchorage
LT Bart Buessler, NOAA

Other:

Steve Catalano, Cook Inlet Regional Citizen's Advisory Council
Tim Robertson, Nuka Research and Planning Group, LLC
Sara Nichols, Nuka Research and Planning Group, LLC

Call to Order and Approval of Agenda

Ron Ward, Vice President called the 20th meeting of the CIHSC Managing Board to order at 10:32AM. (President Micciche joined the call later in the meeting due to a Kenai Peninsula Emergency Meeting.)

No changes were made to the agenda.

Approval of Meeting Summary December 4, 2018

**Motion Munger, Ribuffo to approve the meeting summary of December 4, 2018.
Motion passes by non-objection.**

Secretary/Treasurer's Report

Mike Munger and Steve Catalano reported that \$15,000 in contributions have been received thus far and after contractual payments to Nuka Research, the ending balance is \$16,288. No Contributions have been submitted from AK Maritime, British Petroleum, CISPRI, Crowley, Cook Inlet Keeper, Global Diving, Holland America, Ocean Marine Services, Olympic Tug and Barge, Resolve Marine, or Marathon. The group divided up contacts to pursue contributions as follows:

Captain Nielsen - Marathon

Mr. Munger - CISPRI.

Captain Ward - pursue a Holland America representative for the cruise ship seat

The newly adopted policy of "no contribution/no vote" will be announced at the next Committee meeting and the new voting policy will be implemented. The individual efforts

by those stakeholder representatives not supported by a large organization should also be recognized.

The group suggested resending the contribution letter stressing the language regarding the voting rights, and for Nuka to work with individuals not backed by a formal organization to craft a letter to the Board, requesting exemption or a reduced contribution rate.

Committee Chair Report

Chairman Ribuffo reported on the latest efforts to schedule the next committee meeting on the same day/place as the Winter Ice meeting (Nov 7), for the sake of limiting travel expenses. Activity and engagement is very quiet on the Committee end.

Facilitator's Report

Tim Robertson reported that the annual public review and revisions of the Harbor Safety Plan have been spearheaded by Vinnie Catalano and a new draft is ready to be considered for adoption at the next Committee meeting. Otherwise Committee and workgroup activity has been slow, as was expected for the summer months. Hopefully, members will engage as we get into the Fall.

Nuka Research has continued to maintain the website and kept up with correspondence, and the 501c3 IRS filing. Overall there has not been enough workload to justify \$24,000/year as budgeted and approved for the Nuka Research contract. Robertson suggested under the budget approval action item ahead on the agenda to address the potential of amending the Nuka Research contract to \$18,000/year to better reflect the current workload.

Membership Committees and Workgroups Appointments

Vacancies

- ADEC Ex Officio Primary - Lisa Krebs-Barsis will bring Geoff Merrell's replacement up to speed and have them make contact with Sara once his position is filled.
- Dry Cargo Alternate - Ken Gill no longer works for Matson
- Cruise Ship representative - Captain Ward will work on getting cruise ship operator to seat a representative. The group suggested it is best to have someone involved in safety and operations to represent the industry.
- OSRO Primary - Matt Melton no longer with Chadux – Mr. Robertson will reach out to him and find out his status and ask him to put in a letter of resignation to open the seat.
- DOD Ex Officio Seat - Col Scott Carpenter has been replaced – Chairman Ribuffo will send information to Sara.

Nuka Research was directed to circulate another vacancy announcement. There was a discussion of seats being resigned by default once an individual no longer works for a qualified organization and are there not qualified to hold the seat. The group specified a need for a "paper trail" in seeking resignations and that when Board members seek new Committee members they should copy Nuka Research on all communications.

Appointments

Motion Ward, Munger to appoint Ben Daily to the Salvage Alternate seat and send him a contribution letter as well with voting privileges. Motion passes unanimously

Nuka Research will notify Ben Daily and Global Diving of his appointment along with a copy of the 2019 Contribution Letter.

December 13, 2018 Email Vote Ratifications

- Approval of amendments to CIHSC Charter, Section 5.1
- Approval of 2019 Budget
- Approval of 2019 Contribution amount - \$1500
- Renewal of Nuka Research Contract for 2019

Motion Munger, Nielsen to ratify the December 13, 2018 email vote approving amendments to the CIHSC Charter, Section 5.1, Voting Membership and the 2019 contribution amount of \$1,500. Voice vote - unanimous, motion passes.

Motion Munger, Ribuffo to ratify the December 13, 2019 email vote approving the 2019 Budget. Voice vote - unanimous, motion passes.

Motion Munger, Ribuffo to ratify the December 13, 2019 email vote to approve the renewal of Nuka Research contract for 2019. Voice vote - unanimous, motion passes.

Motion Munger, Ribuffo to amend the 2019 Nuka Research Contract to reflect the revised workplan of \$1500/month. Voice vote - unanimous, motion passes.

The group expressed their appreciation to Nuka Research for the offer to decrease the cost of the contract for the good of the organization. This figure will be revisited at such time that the workload increases.

Motion Munger, Ribuffo to amend the 2019 CIHSC Budget to reflect a total of \$18,000 (a decrease in monthly fees from \$2,000 to \$1,500) for the annual contract fees. Voice vote - unanimous, motion passes.

Excess Cruise Ship Head Tax Funding

It is clear that Safety Committees qualify as supportable for these types of funds. When the next legislature convenes, the Board should consider lobbying for this again.

HSC Next Meeting

Group discussed holding a joint meeting with the Winter Ice Meeting. There are some conflicts with the timing which Nuka Research will work to resolve.

Mr. Ribuffo, Captain Nielsen and Captain Ward will talk to Captain Mehler about combining the two meetings.

Nuka Research will poll the Committee for best meeting date/time.

Robertson requested that Board members submit topics or speakers for future Committee meetings to maintain the relevance of the Committee.

- Chairman Ribuffo offered to talk about earthquake damage at the Port of Alaska
- CDR Jacobs suggested a topic of the AK gas development corporation presenting to the Committee – export LNG facility.

West Coast National Harbor Safety Committee Summit

Tim reported that this Summit will be held this September in Longbeach California and suggested the Board look into the possibility of Senator Micciche, or Mr. Munger attending as a CIHSC representative. No action taken.

Ice Exam Checklist and Procedures Workgroup

Chairman Ribuffo will speak to Captain Garay and Captain Mehler about this. Procedurally, this was requested of Navigation workgroup to set up a sub-group and bring a proposed resolution to the Committee to address in November. Nuka will support the process.

Review Action Items and Set Next Meeting

- All will reach out to contacts to get contributions settled
- Captain Ward will seek a Cruise Ship stakeholder representative
- Nuka Research will advertise Committee vacancies
- Tim Robertson will contact Matt Melton regarding his Stakeholder qualification status
- Chairman Ribuffo will forward new name and contact to Nuka Research for the DOD seat
- Chairman Ribuffo, Captain Nielsen, Captain Ward will talk to Captain Mehler about combining HSC and Winter Ice Meetings
- Nuka Research will poll Committee Members on availability for Fall meeting
- Nuka Research will notify Ben Baily of his appointment and forward him the contribution letter

Adjournment

**Motion Munger, Nielsen to adjourn. Motion passes by non-objection.
Meeting adjourned at 11:40AM.**

Meeting Materials:

Meeting Summary 12/4/18
Financial Report
Contribution Letter
Global Diving Resume

Redline – Charter
2019 Budget
2019 Nuka Research Contract
HSC Draft Agenda