

Cook Inlet Harbor Safety Committee Managing Board Teleconference Meeting Summary

August 28, 2018
10:00AM

Attendees:

Board:

Senator Peter Micciche – President
Mike Munger – Secretary/Treasurer
Captain Mark Nielsen – Member
Stephen Ribuffo – HSC Chair

Ex Officio:

CDR Justin Jacobs, U.S. Coast Guard, Sector Anchorage
LT David Parker, U.S. Coast Guard, Sector Anchorage

Other:

Steve Catalano, Cook Inlet Regional Citizen's Advisory Council
Tim Robertson, Nuka Research and Planning Group, LLC
Sara Nichols, Nuka Research and Planning Group, LLC

The meeting was called to order at 10:00AM by President Micciche.

Motion Munger, Ribuffo to approve the agenda. Motion approved by non-objection.

Motion Munger, Ribuffo to approve the Meeting Summary of April 14, 2018. Motion approved by non-objection.

Secretary/Treasurer's Report

Mr. Munger reported that the operating funds have increased from \$4,400 to \$24,000, a result of the fundraising campaign. Total funds received is \$41,000 with expenses to date being \$17,000. The contribution effort was successful this year.

Committee Chair Report

Mr. Ribuffo reported that it has been quiet on the Workgroup front. Harbor Safety Plan Workgroup Chairman Catalano has been working hard to coordinate an in-person meeting but has not been able to get everyone together yet. A teleconference with the Workgroup chairs is scheduled for 11 September, after which it will be easier to determine if there will be enough agenda items to justify an HSC meeting before next year.

Facilitator's Report

Mr. Robertson reported that momentum has slowed due to everyone's summer activities. He has been working on a potential funding initiative to be discussed later in the agenda. He called the member's attention to the membership contribution agenda item, reminding them that the Board may want to discuss their decision on voting rights, based on the discussion at the Seward Committee meeting. Mr. Robertson also

stated that Committee members should be encouraged to participate and act on the Workgroup level in order for the CIHSC Organization to thrive. Nuka Research is available to help facilitate meetings and focus activity at that level.

Membership Committees and Workgroups

Vacancy: Bob Arts, Ships Agents - Primary

Appointments: Luke Hasenbank, Ships Agents – Primary

Andrew Mew, Ships Agents – Alternate

Tom Reuter – Harbor Safety Plan Workgroup/Navigation Workgroup

Kevin Schroder – Marine Firefighting Workgroup

Motion Ribuffo, Munger to accept the resignation of Bob Arts from the Ships Agents Primary Seat and subsequently appoint Luke Hasenback as the Ships Agents, Primary; Andrew Mew as the Ships Agents, Alternate; Tom Reuter to the Harbor Safety Plan and Navigation Workgroups; Kevin Schroder to the Marine Firefighting Workgroup. Voice Vote, Unanimous Motion Passes

Membership Contribution Requirement

The group decided to hold a separate meeting to discuss and decide on a plan for the future of contribution requirements for the organization. Nuka Research will schedule this meeting sometime in October.

Port of Alaska Charter Amendment

Given the name change of the Port of Anchorage to Port of Alaska, the seat name in the CIHSC Charter was amended unanimously via email vote on 14 June, 2018.

Motion Nielsen, Ribuffo to ratify the email vote of 14 June, 2018, amending the CIHSC Charter, Section 5.1 (p) to Port of Alaska and the third sentence of Section 6.1 to read “Meeting location will rotate between the Ports of Alaska, MacKenzie, Nikiski, and Homer.” Voice Vote, Unanimous Motion Passes

Charter Amendment – Harbor Safety Plan Workgroup Chair

Motion Nielsen, Munger to amend the CIHSC Charter, Section 4.3 to specify that the Harbor Safety Plan Workgroup is to be chaired by a qualified Committee Member appointed by the Managing Board. Voice Vote, Unanimous Motion Passes

Motion Munger, Ribuffo to amend the CIHSC Charter, Section 4.4 to specify that the Secretary of the HSC will be elected by the HSC Body. Voice Vote, Unanimous Motion Passes

HSC/WSC Funding Initiative

Mr. Robertson stated that he has been asked to present the idea of forming a coalition of all the Harbor/Waterway Safety Committees around Alaska to work together on potential funding. He suggested that an ad-hoc group be formed to discuss the potential. The Board designated President Micciche to be the CIHSC representative to the ad-hoc group. Nuka Research will facilitate the formation and activity of the ad-hoc

group.

Review Action Items

- Ribuffo/Robertson will meet following the Workgroup Chair Teleconference to develop an HSC Agenda and determine the date for the next HSC Meeting
- Nuka Research will draft a Thank You Letter to Bob Arts
- Micciche will represent CIHSC in ad-hoc Waterway Safety Committee Legislative Funding Initiative meetings facilitated by Nuka Research

Next Meeting

The next meeting of the CIHSC Managing Board is tentatively scheduled for October, 2018. The sole purpose of the meeting will be to develop a Contribution Strategy for 2019.

Adjournment

**Motion Munger, Ribuffo to adjourn. Motion Passes with non-objection
Meeting adjourned at 10:56AM.**