

Cook Inlet Harbor Safety Committee Managing Board Annual Meeting

Summary

August 11, 2022

10-11:00am (AKDT)

Webinar information is below

Attendees:

Senator Peter Micciche – President
Captain Ron Ward – Vice President
Mike Munger – Secretary/Treasurer
Captain Mark Nielsen – Member
Captain Paul Mehler – HSC Chair

Other:

Tim Robertson, Nuka Research and Planning
Group, LLC
Haley Griffin, Nuka Research and Planning
Group, LLC
Sierra Fletcher, Nuka Research and Planning
Group, LLC

Call to Order and Approval of Agenda

The CIHSC Managing Board Meeting was called to order at 10:01am (AKDT) by Captain Ron Ward for this meeting.

**Motion Captain Mehler, Michael Munger to approve the agenda as presented.
Motion passes with no objection.**

Review of Action Items from May 12, 2022

No outstanding action items.

Approval of Meeting Summary May 12, 2022

Motion Captain Ward, Michael Munger to approve the meeting summary of May 12, 2022 as presented. Motion passes with no objection.

Secretary/Treasurer's Report

Mr. Munger spoke to the financial summary dated July 31, 2022. He provided an overview of the budget report, and the Board discussed the status of contributing and non-contributing entities.

- Captain Nielsen conducted outreach to Crowley, Cook Inlet Tug and Barge, Olympic Tug and Barge, and Kirby.
- Mr. Munger conducted outreach to CISPRI, Mat-Su Borough, Municipality of Anchorage, and the City of Homer.
- Various entities have responded with contributions to the Committee.

The Board discussed the possibility of adopting multiple methods of accepting contributions or asking contributors to cover the PayPal fee if this option is preferred.

Committee Chair Report

Captain Mehler discussed that he met with Cook Inlet operating company leadership to give them an update on what the CIHSC was working on. He focused on the great work being done by the Firefighting Workgroup.

Captain Mehler stated that the letter sent by the Navigation Committee to the Captain-of-the-Port rescinding an outdated navigational advisory that established guidance regarding Under Keel Clearance was approved. He also acknowledged a need to share training opportunities among Committee members.

Facilitator's Report

Mr. Robertson stated that Emily Haynes will be replaced by Haley Griffin as the Committee Coordinator.

- Board Members recognized Haynes for her past support of the Committee.

He discussed the website updates previously completed with Ms. Haynes and Captain Mehler. The entire website was re-evaluated to simplify it, including the removal of individual committee workgroup pages and usage tracking of the website via sign-in. Captain Mehler notes that he would like to think of ideas on how we can better display these changes.

Action item: Ms. Griffin to reach out to the HSC Board and ask for input on updating website biographies.

Mr. Robertson also spoke about the committee meeting to be held on September 7, 2022. Ms. Griffin stated that a 4-hour classroom reservation was made at BP Energy Center in Anchorage, but that she is going to continue outreach to the University of Anchorage for their classroom availability. Captain Mehler expressed that a combination of in-person and virtual meeting options for the Committee meeting in September is recommended.

Captain Nielsen graciously offered to pay for the reservation of a classroom at the University of Alaska on behalf of Marathon Petroleum if that venue is chosen.

One of Nuka Research's roles is to support workgroup meetings and maintain communication with the Chairs of each. Mr. Robertson stated that upcoming workgroup meetings are announced, but not open to members of the public or individuals that are not a part of the workgroup without prior approval from the Chair.

Action item: Senator Micciche to reach out to the University of Anchorage to aid in reserving a venue for the September 7th Committee Meeting.

Fall Committee Meeting Agenda/Goals

Mr. Robertson stated that items included on the Committee meeting agenda will include Under Keel Clearance (from the Navigation Workgroup), updates on the Marine Firefighting Workgroup, and a roundtable update on each workgroup and organization involved in the CIHSC.

Captain Mehler concurs with Mr. Robertson and expresses that he would like to highlight training opportunities at the meeting in order for the workgroups to share them with each other. He would also like to share that the Harbor Safety Plan has been updated. The Board agreed with Captain Mehler when saying that he would like to create a welcoming meeting space and something that will make people feel they are making a difference.

Senator Micciche added that it would be valuable to discuss gaps identified by the committee, and exchange ideas that can increase the value of their actions. Captain Mehler concurred, stating the benefit of brainstorming how operations can be improved, what is going right/wrong, and what is being focused on. Captain Ward noted that this will help improve stakeholders' understanding of the value of the Committees work.

Board Business for Fall Meeting

Mr. Robertson stated that the Committee Roster has been updated, and there are individuals filling a seat to represent every stakeholder. The only vacancy to fill soon is the Primary At Large seat.

Mr. Munger suggested that the recent, minor incident of a Matson vessel leaking fluid in Cook Inlet may be an interesting discussion at the Committee meeting, drawing on lessons learned from how the various parties coordinated. Senator Micciche suggested that the Board reach out in advance to Matson. Captain Ward offered to contact them about possibly presenting at the Committee meeting.

Action item: Captain Ward will reach out to Matson to speak at the September Committee Meeting.

Review Action Items

- Nuka Research will work with Capt. Mehler develop an agenda and associated materials for the September 7th Committee meeting.
- Ms. Griffin will coordinate with HSC Managing Board Members to update website biographies and pictures.
- Senator Micciche will reach out to the University of Anchorage to inquire about the availability of a meeting room for the Committee meeting.
- Captain Ward will reach out to Matson about possibly speaking at the September 7th Committee Meeting on the recent incident in Cook Inlet.

Next Meeting

The next meeting will take place during the next quarter on October 6th, 2022, at 10:00am AK time.

Motion Micciche, Mehler to adjourn meeting. Motion passes with no objection. Meeting adjourned at 10:54 AM.

Meeting Materials:

1. May 12, 2022 Meeting summary
2. 2022 Contribution report
3. Current Roster