

Cook Inlet Harbor Safety Committee Managing Board Special Meeting

Summary

January 10, 2020

1:30PM (AK)

Teleconference

Attendees:

Senator Peter Micciche – President
Mike Munger – Secretary/Treasurer
Captain Marc Nielsen – Member
Stephen Ribuffo – HSC Chair
Captain Ron Ward – Vice President

Ex Officio:

Crystal Smith, Alaska Department of Environmental Conservation
CDR Justin Jacobs, U.S. Coast Guard, Sector Anchorage

Other:

Steve Catalano, Cook Inlet Regional Citizen's Advisory Council
Tim Robertson, Nuka Research and Planning Group, LLC
Sara Nichols, Nuka Research and Planning Group, LLC

The Special Meeting of the Cook Inlet Harbor Safety Committee was called to order at 1:32pm (AK) by President Micciche.

Approval of Agenda

Motion Ward, Munger to approve the agenda. Motion passes by non-objection.

Meeting Summary August 21, 2019

**Motion Ward, Munger to approve the meeting summary of August 21, 2019.
Motion passes by non-objection.**

Secretary/Treasurer's Report

Munger and Catalano gave an overview of the expense report included in the packet and reported that 2019 contributions have kept the organization in good shape. CIRCAC will circulate an updated report once the year has been reconciled.

Committee Chair Report

Steve Ribuffo reported that it was a quiet year for the Committee and a safe year for the Cook Inlet. Aside from the Ice Meeting, there was not a lot of activity. Beginning this Spring the Port of Alaska will begin implementing classroom and practical training for marine firefighting under the auspice of a FEMA grant for global firefighting.

Facilitator's Report

Robertson acknowledged that getting quorums together for meetings at both the Board and Committee level has been frustrating. There is a lack of momentum at this point and he not sure what the fix for that is. Administrative activities – communications, website

maintenance, and interactions with the U.S. Coast Guard – continue to function well, but there is a need for vision and goal structure to bring members together for meetings.

WCHSC Report

Munger and Robertson reported that they attended the West Coast Harbor Safety Conference and were reassured to see how the other groups function. They recommend that the Chair or other HSC representative attend every year.

Committee Vacancies

Motion Ribuffo, Ward to declare vacant the Harbor Safety Committee seats – Dry Cargo, Alternate and Response Organization, Primary. Voice Vote, unanimous. Motion passes.

Committee Appointments

Motion Ward, Ribuffo to reappoint Erik Velsko to the Harbor Safety Committee seat – Commercial Fishing Organization, Alternate for a term of 3 years, ending December 2022. Voice Vote, unanimous. Motion passes.

Motion Ward, Munger to appoint Todd Paxton to the Harbor Safety Committee seat – Response Organization, Primary to fulfill the remainder of the term, ending December 2021. Voice Vote, unanimous. Motion passes.

Motion Munger, Ribuffo to appoint Vincent “Ben” Cruz to the Harbor Safety Committee seat – Dry Cargo Ship Operators, Alternate to fulfill the remainder of the term, ending December 2021. Voice Vote, unanimous. Motion passes.

Group asked that a copy of his resume be requested and added to the files.

Establish At Large Seat

This was proposed to add for the purpose of allowing membership to a person who has a lot of experience and knowledge within the maritime community of the Cook Inlet but who does not currently hold a position in a qualified field or entity covered by other stakeholder seats.

Motion Ward, Nielsen to amend the Cook Inlet Harbor Safety Committee Charter, Section 5.1 ‘Voting Membership’ to add Seat ‘u’ – At Large; amend the second paragraph of Section 5.1 iii. to add ‘u’ to the listed seats requiring those qualifications. Voice Vote, unanimous. Motion passes.

Motion Ward, Ribuffo to appoint Victoria Askin to the Harbor Safety Committee seat – At Large, Primary for a term of 3 years, ending December 2022. Voice Vote, unanimous. Motion passes.

Excess Cruise Ship Head Tax Funding

Group discussed the justification for a \$50,00 annual operating budget. Robertson and Micciche will discuss off-line then maybe pull together an ad-hoc committee to develop further.

2020 Contributions and next HSC Meeting

Group discussed beginning the 2020 fundraising campaign and the need for an outreach to members about where the CIHSC organization is going. Ribuffo and Robertson will get together to discuss.

All agreed that a specific meeting date for the HSC be set before a contribution letter goes out.

Review Action Items

- Ribuffo will coordinate with Nuka Research on how FEMA fire training could correlate with CISHC activities – Could update the Marine Firefighting Plan as part of this process
- Nielsen will talk to OSG and Crowley to see if they could participate
- Nuka Research will coordinate with Workgroups to generate activity and agenda items for the Committee level
- Nielsen will discuss timing for Hotwash meeting in the Spring for possible collaboration with next Committee Meeting
- Munger & Robertson will give Ribuffo ample notice for the next WCHSC meeting so that he can line up the logistics to attend
- Nuka Research will notify appointees of their seat status and make the appropriate updates to the official record, including ensuring resumes of applicants are on file
- Nuka Research will make the amendments to the CIHSC Charter and provide a redline version to the Board at the next meeting
- Robertson and Micciche will continue discussion of legislative funding potential for Alaska's Safety Committees off-line
- Ribuffo and Robertson will discuss 2020 Committee Contribution approach as it correlates with a Spring HSC meeting

Motion Ward, Munger for adjournment. Motion passes by non-objection. Meeting adjourned at 2:30pm (AK)

Meeting Materials:

Meeting Summary 8/21/19
Financial Report
Contribution Report
WCHSC Agenda
HSC Roster
Charter excerpt - HSC Vacancy
Erik Velsko confirmation
Todd Paxton confirmation
2019 Contribution Letter
Contribution Waiver Request