

**Cook Inlet Harbor Safety Committee
Managing Board
Meeting**

13th May 2016
Homer, Alaska

Meeting Summary

Attendees

Board Members

Captain Ron Ward, Southwest Alaska Pilots Association
Steve Catalano, Cook Inlet Regional Citizen's Advisory Council
Stephen Ribuffo, Port of Anchorage

Ex-Officio

Commander Hector Cintron, U.S. Coast Guard, Sector Anchorage
Tim Robertson, Nuka Research and Planning Group LLC
Bryan Hawkins, Homer Port and Harbor

The quarterly meeting of the Cook Inlet Harbor Safety Committee (CI HSC) Managing Board (Board) was held at the Homer Harbormaster's Office in Homer, Alaska on 13th May 2016.

Call to Order

The meeting was called to order by Captain Ron Ward, Vice President at 8:00am.

Meeting Documents from January 21 Teleconference

The Board unanimously approved the meeting summary from the 21st January teleconference (SC motion, SR second).

Membership

Vacancies

The Board reviewed the vacant seats and agreed to recruit members for vacant seats.

- Captain Ward will recruit the LNG Operator Alternate
- Bryan Hawkins will recruit the Small Passenger Primary and Alternate
- Tim Robertson will recruit the Cruise Ship Alternate
- Steve Catalano will recruit the Environmental Alternate
- Commander Cintron will recruit the Recreational Boater Alternate

Ex-Officio Members Acceptance

The Board accepted (SC motioned, SR second) the following representatives appointed by the ex-officio member organizations:

- Young Ha, AK Department of Environmental Conservations
- Ron Van Sickle, AK Marine Highway
- Col. Scott Carpenter, Department of Defense, JBER

- Julie Anderson, U.S. Army Corps of Engineers
- Donna West, U.S. Army Corps of Engineers
- LTJG David Parker, USCG (as of 1 July 2016)

Appointments

The Board appointed (SR, motion, SC second) the following applicants for vacant seats:

- Frank Smith – Dry Cargo Ship Operators, Primary
- Captain Erik Velsko – Commercial Fishing Organization, Alternate
- Ken Gill – Dry Cargo Ship Operators, Alternate
- Matthew Melton – Response Organization, Alternate

Secretary and Treasurer’s Report

Mr. Steve Catalano gave the Secretary and Treasurer’s report. The bank account balance is currently \$16,935.95 and all invoices have been paid. Mr. Catalano will prepare and distribute a report detailing organizations have contributed to date. The Wells Fargo Bank has provided each Board member with a debit card. Mr. Catalano will hold onto the HSC cards at his workplace.

Mr. Robertson reported that Kristine Schmidt has filed the 501-(C)(3) application with the IRS. Approval is pending

Old Business

Changes to Charter

The Board deferred this agenda item until the next meeting.

New Business

Authority to Expend Budgeted Funds

The Board clarified that Nuka Research could expend funds for budgeted items such as meeting rooms with the approval of any Board member and notification to Steve Catalano.

Next Meeting: The next meeting of the Managing Board will be determined via email poll after the date of the next Harbor Safety Committee meeting is know. The Board hopes to meet a couple of weeks before the HSC meeting.

Adjourn

The meeting was adjourned at 10:00am.