

Cook Inlet Harbor Safety Committee Managing Board Meeting

Agenda

November 12, 2020

10:30am (AK)

Invitees:

Senator Peter Micciche – President
Mike Munger – Secretary/Treasurer
Captain Marc Nielsen – Member
Stephen Ribuffo – HSC Chair
Captain Ron Ward – Vice President

Ex Officio:

Crystal Smith, Alaska Department of
Environmental Conservation
Lisa Krebs Barsis, Alaska Department of
Environmental Conservation
CDR Justin Jacobs, U.S. Coast Guard, Sector
Anchorage

LT Mateusz Lemanski, U.S. Coast Guard, Sector
Anchorage
LCDR Bart Buessler, NOAA
Captain Bryan Crisp, Nikiski Fire Department

Other:

Steve Catalano, Cook Inlet Regional Citizen's
Advisory Council
Tim Robertson, Nuka Research and Planning
Group, LLC
Sara Nichols, Nuka Research and Planning
Group, LLC

- I. Call to Order and Approval of Agenda.....Peter Micciche, President
- II. Review of Action Items From Last Meeting
 - ◇ Ribuffo will coordinate with Nuka Research on how FEMA fire training could correlate with CISHC activities (Could update the Marine Firefighting Plan as part of this process.) – *1 call held*
 - ◇ Nielsen will talk to OSG and Crowley to see if they could participate
 - ◇ Nuka Research will coordinate with Workgroups to generate activity and agenda items for the Committee level - *attempted*
 - ◇ Nielsen will discuss timing for Hot Wash meeting in the Spring for possible collaboration with next Committee Meeting – *COVID Cancellation*
 - ◇ Munger & Robertson will give Ribuffo ample notice for the next WCHSC meeting so that he can line up the logistics to attend – *Contact made, next one in 2022*
 - ◇ Nuka Research will notify appointees of their seat status and make the appropriate updates to the official record, including ensuring resumes of applicants are on file - *Complete*
 - ◇ Nuka Research will make the Jan 10, 2020 amendments to the CIHSC Charter and provide a redline version to the Board at the next meeting – *Complete (attached)*
 - ◇ Robertson and Micciche will continue discussion of legislative funding potential for Alaska's Safety Committees off-line - *Ongoing*
 - ◇ Ribuffo and Robertson will discuss 2020 Committee Contribution approach as it correlates with a Spring HSC meeting – *Need to regroup re: COVID delays*
- III. Approval of Special Meeting Summary January 10, 2020All

- IV. Secretary and Treasurer’s Report
 - a. Secretary/Treasurer’s Report.....Mike Munger
 - b. Committee Chair Report.....Steve Ribuffo
 - c. Facilitator’s Report Tim Robertson

- V. Membership Committees and Workgroups
 - a. Vacancies.....All
 - i. *CIRCAC, Alternate – Jerry Rombach retiring*
 - ii. *Harbor Tug Operators, Alternate – No response to expiring seat*
 - iii. *Offshore Oil Production, Primary – No response to expiring seat*
 - iv. *Port of Alaska, Alternate – Sharen Walsh resigned*
 - v. *Salvage, Alternate – Ben Daily resigned*
 - vi. *Tanker Operator, Primary – Jeff Brue resigned*

 - b. Appointments.....All
 - i. *Resolution 20-01 Reappointing Expiring seat holders*
 - ii. *CIRCAC, Alternate: Shaylon Cochran*
 - iii. *Port of Alaska, Alternate: Shannon Martindale*
 - iv. *Response, Alternate: Marshall Blankenship, Matt Green*
 - v. *Tanker Operator, Primary: Matt Hight*

- VI. Old Business
 - a. HSC Next Meeting
 - b. Funding

- VII. New Business
 - a. CIHSC Charter Amendment
 - i. Committee webinar/teleconference allowances

- VIII. Review Action Items and Set Next Meeting Tim Robertson

- IX. AdjournAll

Meeting Materials:

1. January 10, 2020 Meeting Summary
2. CIHSC financial report
3. 2019 Contribution report
4. Workgroup Tasker PDF
5. Current Roster
6. Thank You letters to Jeff Brue & Jerry Rombach
7. Resolution 20-01 Reappointing Expiring seat holders
8. Shannon Martindale LOI
9. Matt Green LOI/Resumé
10. Marshall Blankenship LOI/Resumé
11. Matt Hight LOI/Resumé
12. Draft HSC Agenda
13. Contribution Funding letter
14. CIHSC Charter redline version
 - a. Jan 10 Amendments & webinar allowances