

**Cook Inlet Harbor Safety Committee  
Managing Board Meeting  
October 9, 2017  
1:00 PM  
Teleconference  
Meeting Summary**

**Attendees**

**Board Members**

Senator Peter Micciche, President  
Mike Munger, Secretary/Treasurer  
Stephen Ribuffo, Chairman of Cook Inlet Harbor Safety Committee  
Captain Marc Bayer, Member

**Ex Officio**

Geoff Merrell, Alaska Department of Environmental Conservation

**Others**

Steve Catalano, Cook Inlet Regional Citizen's Advisory Council  
Tim Robertson, Nuka Research and Planning Group, LLC

The meeting of the Cook Inlet Harbor Safety Committee (CIHSC) Managing Board of Directors (Board) was held via Teleconference at 1:00 PM on 9<sup>th</sup> October 2017.

**Call to Order**

The meeting was called to order by Peter Micciche, President at 1:04 PM. Board unanimously agreed to approve the agenda as written.

**Meeting Summary from August 30 Meeting**

A motion to approve the meeting summary of August 30<sup>th</sup>. Approved without objection. (MB, MM)

**Secretary/Treasurer Report**

Mr. Munger reported that Cook Inlet RCAC is contributing bookkeeping services for the CIHSC. Their staff has created bookkeeping accounts in QuickBooks and will be formally tracking income and expenses. Regular reports will be provided to the Board from this system in the future.

The Board discussed the number and amount of contribution made to date during 2017. Additional contributions will be required to fund the approved budget. Board members agreed to reach out to members and other marine organizations operating in Cook Inlet to solicit

contributions to the non-profit. Mr. Munger will circulate a list detailing who has contributed to date. Mr. Micciche will address funding with the Committee at their next meeting.

### **Committee Chair Report**

Mr. Ribuffo reviewed the agenda for the upcoming CIHSC on October 17<sup>th</sup>. He stressed that the agenda was intended to be engaging and provide significant new information to the Committee. The most important action item will be the approval of the revised Harbor Safety Plan. He has a teleconference with the Workgroup chairs scheduled before the Committee meeting to go over their priorities and reports.

The Board agreed that due to the time and expense of travel, it was best to hold fewer meetings of the Committee with fuller agendas meant to engage interest and discussion on matters of marine safety in Cook Inlet.

### **Facilitator's Report**

Mr. Robertson reported that the planning for the October 17<sup>th</sup> meeting was going well. Andeavor has agreed to host lunch for the meeting. He encouraged the Board members to review the website and provide any feedback, as the goal is to have fresh and accurate information about the organization available to the membership and the public.

### **Membership Vacancies**

Mr. Robertson reported that the following new vacancies due to the resignation of Mr. David DeVilbiss:

- Salvage Organization, Primary
- Salvage Workgroup Chair

The Board asked Mr. Robertson to approach Mr. Duke to see if he would be willing to step up from Alternate to Primary for the Salvage Organization seat and to take over the Workgroup chairmanship.

### **Membership Appointments**

The Board unanimously approved the following slate of appointments (MM/MB):

- Todd Paxton – Alternate, Response Organization
- Matt Clarke (Homer Deputy Harbor Master) – Alternate, Port of Homer
- Reappointment of Expiring Seats for a three-year term
  - Jerry Rombach – Alternate, CIRCAC
  - Rachel Lord – Primary, Environmental Organization
  - Sven Christensen – Alternate, Harbor Tug Operators
  - Sharen Walsh – Alternate, Port of Anchorage
  - Mark Tornai – Primary, Recreational Boaters
  - Bob Arts – Primary, Ship Agents
  - Jeff Brue – Primary, Tanker Operators

- Captain Michael O’Hara – Alternate, SWAPA
- Captain Sharm Setterquist – Alternate, Tug and Barge Operators

### **West Coast Harbor Safety Committee Conference**

A conference of all West Coast Harbor Safety Committees will be held in San Diego on October 24-26. Mr. Munger is planning to attend on behalf of the CIHSC. Senator Micciche stated that he would already be in the area for another event around that time and may also be able to attend.

### **Managing Board Report to Committee**

The Board agreed that the report will focus on financial issues and that Mr. Micciche would give the report.

### **Other Items of Interest**

Mr. Robertson reported on the formation of the Aleutians Islands Waterway Safety Committee.

### **Review Action Items**

- Mr. Munger will provide a list of who has contributed to the organization in 2017.
- Nuka Research will follow-up with organizations that have been invoiced but not made contributions.
- Board members will personally reach-out to potential contributors to solicit donations to fund the organization.
- Nuka Research will notify appointees of their appointments.

### **Next Meeting**

The next meeting of the Managing Board will be after the October 17<sup>th</sup> Committee meeting at the call of the Chair.

### **Adjournment**

The meeting was adjourned at 1:47 PM.