

Cook Inlet Harbor Safety Committee
Managing Board
Teleconference Meeting
9th June 2015

DRAFT Meeting Summary

Attendees

Board Members

Captain Marc Bayer, Tesoro Maritime Company
Captain Ron Ward, Southwest Alaska Pilots Association
Steve Catalano, Cook Inlet Regional Citizen's Advisory Council
Peter Micciche, ConocoPhillips
Stephen Ribuffo, Port of Anchorage

Ex-Officio

Gary Folley, Alaska Department of Environmental Conservation
Lieutenant Laukkanen, U.S. Coast Guard, Sector Anchorage
Tim Robertson, Nuka Research and Planning Group

The first meeting of the Cook Inlet Harbor Safety Committee (Cook Inlet HSC) Managing Board (Board) was held as a teleconference on June 9, 2015.

Extension of Solicitation for Members: The Board reviewed the applications for membership on the Cook Inlet HSC. There were some seats where no applications had been submitted and some seat where only a single application had been received. The Board felt that it was important to have more seat filled and to have a broader selection of applications where possible. The Board noted that it is June is a difficult time of the year to get applications due to summer activities. The Board decided to extend the Solicitation for Membership Applications until July 1st and to make additional efforts to reach out to individuals and organizations that might have an interest in applying for membership.

Revision of Charter: The Board felt that it was important to clarify the process for filling the seats designated to specific organizations:

- (n) Southwest Alaska Pilots Associations
- (o) Cook Inlet Regional Citizen's Advisory Council
- (p) Port of Anchorage
- (q) Port MacKenzie, and
- (r) Port of Homer.

The Board decided to amend the Charter by adding a new paragraph clarifying this process as follows:

Seats (n), (o), (p), (q), and (r) are reserved for designated organizations. The primary and alternate members for these designated seats will be nominated by the member organization and confirmed by the Managing Board.

Next Steps:

- Extend the Solicitation of Membership Applications until July 1st
- Meet by teleconference on July 7th to select members
- First meeting the HSC to be rescheduled to a date to be set at the next Board meeting.

Open Action Items:

- ✓ *Nuka Research will draft meeting summary.*
- ✓ *Nuka Research will draft an announcement of the extension and circulate by email.*
- ✓ *Nuka Research will revise Charter and submit to Board for review and final approval.*
- ✓ *Board members will reach out to perspective members encouraging applications.*

Next Meeting: The next meeting of the Managing Board will be held as a teleconference on 7 July 2015 at 13:30 ADT.