

# Cook Inlet Harbor Safety Committee Managing Board Annual Meeting

## Summary

May 12, 2022

3:00pm (AKDT)

### Managing Board Members:

Mike Munger – Secretary/Treasurer  
Captain Marc Nielsen – Member  
Captain Paul Mehler – HSC Chair

### Managing Board (absent):

Senator Peter Micciche – President  
Captain Ron Ward – Vice President

### Ex Officio:

David Blossom, ADEC  
LT William Mason, USCG  
Captain Bryan Crisp, Nikiski Fire Department

### Ex Officio (absent):

LT Hadley Owen, NOAA  
Catherine Berg, NOAA  
COL Scott Carpenter, DOD  
LT Matt Lemanski, USCG  
CAPT Leanne Lusk, USCG  
CIV Daniel Payne, USCG  
Daniel Payne, USCG  
Jade Gamble, ADEC  
Julie Anderson, USACE  
Donna West, USACE  
Ron Van Sickle, ADOT&PF

### Other:

Steve Catalano, Cook Inlet RCAC  
Cassandra Johnson, Cook Inlet RCAC  
Tim Robertson, Nuka Research and Planning Group, LLC  
Emily Haynes, Nuka Research and Planning Group, LLC  
Sierra Fletcher, Nuka Research and Planning Group, LLC

### Call to Order and Approval of Agenda

The CIHSC Managing Board Meeting was called to order at 3:02pm (AKDT) by Secretary/Treasurer Munger, Chair for this meeting.

**Motion Nielsen, Mehler to approve the agenda as presented. Motion passes with no objection.**

### Review of Action Items from September 21, 2021

No outstanding action items.

### Approval of Meeting Summary September 21, 2021

**Motion Nielsen, Mehler to approve the meeting summary of September 21, 2021 as presented. Motion passes with no objection.**

### Secretary/Treasurer's Report

Mr. Munger provided an overview of the budget report and the Board discussed the non-contributing entities.

- Captain Nielsen will conduct outreach to Crowley, Cook Inlet Tug and Barge, Olympic Tug and Barge, and Kirby.

- Mr. Munger will conduct outreach to CISPRI, Mat-Su Borough, Municipality of Anchorage, and City of Homer.

Mr. Munger notified the Board the tax return was timely filed for this year.

### **Committee Chair Report**

Captain Mehler thanked the former CIHSC Committee Chair, Mr. Steve Ribuffo, for his leadership over the year. He provided an overview of the Workgroup Chairmen meeting held in Fall 2021 where the group set goals to be successful.

He summarized the March CIHSC Committee meeting.

Captain Carolyn Vermette discussed the Navigation Workgroup's efforts on Underkeel Clearance Guidance. She will be working with Mr. Catalano and the Harbor Safety Plan Workgroup to draft language into the Harbor Safety Plan outlining best practices. Following the March CIHSC Meeting, Captain Mehler sent the Captain-of-the-Port a letter rescinding an outdated navigational advisory regarding underkeel clearance.

Todd Duke is leading the Salvage Plan and is looking for training opportunities.

Captain Bryan Crisp held a Marine Firefighting Workgroup meeting in April to review a variety of plans in the Cook Inlet area to identify needed updates.

Captain Mehler outlined the need for training to be shared between members while acknowledging COVID has made that difficult. He also shared the next date of the CIHSC Meeting, September 7<sup>th</sup>.

### **Facilitator's Report**

Mr. Robertson recognized the great engagement from the workgroups. He stated the HSP was put out for review and received no comments. Mr. Robertson, Ms. Haynes, and Captain Mehler met to discuss future website updates. Mr. Robertson stated the September 7<sup>th</sup> meeting may be held with an in-person component, which will be determined by July 1<sup>st</sup>.

### **Other Business:**

Captain Mehler is unable to attend the Harbor Safety Committee Conference this year. Mr. Munger asked if there was a virtual component and Captain Mehler said there was not.

Captain Mehler asked for confirmation his goals for the CIHSC are aligned with Board's intent. Mr. Munger responded that they are realistic and the Board fully supports Captain Mehler's direction.

Mr. Catalano stated they are resurrecting the Marine Firefighting Symposium. Mr. Munger stated this is a great training. CIRCAC will be supporting the Nikiski Fire Department for this training.

### **Commit**

Mr. Robertson reviewed appointments made via email which will be ratified during today's meeting. He presented the resolutions.

<b>Motion Nielsen, Mehler to ratify Resolution 22-03. Motion passes unanimously.</b>
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**Motion Nielsen, Mehler to ratify Resolution 22-04. Motion passes unanimously.**

**Motion Nielsen, Mehler to ratify Resolution 22-02. Motion passes unanimously.**

**Motion Nielsen, Mehler to ratify Resolution 22-01. Motion passes unanimously.**

Mr. Munger asked to retain current officers.

**Motion Mehler, Nielsen to elect Peter Micciche as Board President, Ron Ward as Board Vice President, Mike Munger as Board Secretary/Treasurer, and Mark Nielsen as Board Member. Motion passes unanimously.**

### **Budget Review**

Robertson reviewed the approved 2022 Budget.

Captain Mehler outlined that he hoped to have funds for in-person meeting in September and the Board discussed meals, venues, and hybrid options.

### **Review Action Items**

- HSC Managing Board to reach out to contributors.
- Nuka Research and HSC Board to coordinate completion of website updates.
- Nuka Research to send resolutions to Mr. Munger for signature.

### **Next Meeting**

To be determined.

**Motion Nielsen, Mehler to adjourn meeting. Motion passes with no objection.  
Meeting adjourned at 3:45 PM.**

### **Meeting Materials:**

1. September 21, 2021 Meeting Summary
2. CIHSC financial report
3. 2022 Contribution report
4. Current Roster
5. 2022 Budget
6. Draft Resolutions for Committee Appointments
7. Draft Resolution for Officer Appointments